

The screenshot shows the homepage of the Delaware Public Integrity Commission. The browser address bar displays <https://depic.delaware.gov/>. The website header includes the Delaware.gov logo and navigation links for Agencies, News, Topics, and Contact. Below the header is a secondary navigation menu with links for ABOUT, SERVICES, INFORMATION, and CONTACT. The main content area features the Public Integrity Commission logo, which includes a map of Delaware and the text "ETHICS TRANSPARENCY IN GOVERNMENT". To the right of the logo is the title "Public Integrity Commission" and the subtitle "ADMINISTERING AND IMPLEMENTING DELAWARE'S CODE OF CONDUCT FOR THE EXECUTIVE BRANCH." A large blue banner contains the heading "Welcome" and a paragraph of text: "Pursuant to 29 Del. C., Chapter 58, the State Public Integrity Commission administers and implements Delaware's ethics law (Code of Conduct) for the Executive Branch; its financial disclosure law for all three branches; and its lobbyists' registration and expense reporting laws." Below this text is a "Read More" link with a right-pointing arrow. At the bottom of the banner is a link for "> Code of Conduct". At the very bottom of the page, there is a small line of text: "Ethical standards for all State Executive Branch employees (rank and file), officers (senior level & elected officials), and honorary State officials (appointees)".

As a "Public Officer" you must file a Financial Disclosure report. 29 Del. C. §5812(n). Reports are due between January 1st and March 15th of every year or within 14 days of appointment to the position, if the appointment occurs after March 15th.

On the home page (www.depik.delaware.gov), from the toolbar at the top of the page click on 'Information' and select 'Financial Disclosure' from the drop-down list.





Click on the 'Public Officer' button.





Delaware.gov

User Login

Please sign in to Delaware.gov by entering your username and password below and then click on the Sign In button.

Login

Username:

Password:

SIGN IN

- > New User? [Click Here](#)
- > Forgot your Password? [Click Here](#)
- > Forgot your Username? [Click Here](#)
- > Need Assistance? [Click Here](#)

Click on the link next to 'New User'.







Delaware.gov New User Registration

In order to become a registered user of Delaware.gov you will need to create an account. Please provide the following information to create a Delaware.gov user account. Fields labeled with an asterisk are required. When you are finished, click the "Register New User" button at the bottom of the page.

Step 1:

Please create a unique username. Your username must be at least 6 characters and no more 32 characters. Your username may contain letters, numbers, underscores, dashes, periods and commas. Your username cannot contain special characters such as an asterisk or the pound/number sign, and cannot end with a period.

*Username:

Step 2:

Create your password. Please read the following password requirements carefully before creating your password. For validation purposes you will need to enter your password twice.

Important: Please Read

Delaware.gov cares about your online security. Therefore we require you to create a strong password.

Your password must be at least 8 characters in length and contain characters from at least 3 of the following 4 classes:

- English upper case letters (A, B, C, ... Z)
- English lower case letters (a, b, c, ... z)
- English (Arabic) numerals (0, 1, 2, ... 9)
- English Non-alphanumeric (#,\$,%,&, punctuation symbols etc.)

Please store your password in a safe location and do not share it with anyone. Also, remember that your password is case sensitive.

*Password:

*Password (again):

Step 1: Create a Username.

Step 2: Create a Password.



Step 3:

Please enter your email address. An email address is required for the purpose of account management. The email address you enter will be considered your primary contact address for emails sent from various Delaware.gov online services.

*Email Address:

Step 4:

Prove you are not a robot. Please enter the reCAPTCHA below.



Step 3: Enter your email address. The email address **MUST** match the email address that PIC has on file (usually your State email address).

Step 4: Enter the text as it appears on **YOUR** screen (the image above is for demonstrative purposes only).



Step 5:

Please provide us with some additional basic information. All of this information is optional. This information is collected for the sole purpose of enhancing your Delaware.gov experience. If you have further questions on how this information will be used, please read our [Privacy Policy](#).

First Name:

Middle Name:

Last Name:

Zip Code:

County:

Job Category:

Step 6:

Please click the "Continue" button to continue your registration.

CONTINUE

Step 5: This step is optional.

Step 6: Click the 'Continue' button at the bottom of the page.



 **State of Delaware**
The Official Website of the First State

Search  [Services & Information](#) 

Registration Successful

Welcome **NewFiler** !

Your registration is complete and you are now logged into Delaware.gov.

Press the Continue button to proceed.

[Text Only](#) | [Mobile](#) | [Site Map](#) | [About This Site](#) | [Contact Us](#) | [Transtate](#) | [Delaware.gov](#)  

Click 'Continue'.





Delaware.gov

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- > Forgot your Username? [Click Here](#)
- > Need Assistance? [Click Here](#)

Return to the login page. Enter your login credentials.



Reset Forgotten Passw... x Login Successful x

https://egov.delaware.gov/sso/PostLogin.aspx

 **State of Delaware**
The Official Website of the First State

Search

 Services & Information 

Successful Login

Welcome back **Jeannette** !

You have successfully signed into Delaware.gov.

Please select from the following services. (Please note: you may not have access to all services listed)

Department of State

- Public Integrity Reporting System**
- Delaware Artist Roster
- Veterans Services Directory

Department of Transportation

- Temporary Vehicle Tags

Department of Natural Resources and Environmental Control

- Hunter & Trapper Registration

Department of Agriculture

- Nursery Licensing and Inspection

Would you like to [Manage your account?](#)

Please remember to [Logout](#) once you have completed your business.

Text Only | Mobile | Site Map | About This Site | Contact Us | Translate | Delaware.gov

 RSS  SHARE

Select 'Public Integrity Reporting System' as shown above.





PUBLIC INTEGRITY COMMISSION

Public Integrity Reporting System

302-739-2399

Help

Logout

It appears your profile has not been
activated or created yet.

Please contact PIC at 302.739.2399

This is **NOT** an error message. We need to link your User ID to the profile we have created for you. You may call to give us your User ID **OR** you may email deborah.moreau@state.de.us with your User ID. Please do **NOT** send your password. Your login credentials will not work until this step has been completed and you have been notified that your account is ready.





PUBLIC INTEGRITY COMMISSION

Public Integrity Reporting System

302-739-2399

Hi

[New User](#)

Your status is Active

Public Officer

- [Edit your Profile](#)
- [File 2016 Disclosure](#)
- [Gifts Reported in 2016](#)

Disclosures

- [In-Progress Disclosures](#)
- [Submitted Disclosures](#)
- [Delinquent Disclosures](#)

After you have been notified your account is active, return to the login screen and login. Click on 'File 20XX Disclosure'.



CLICK ON ANY UNDERLINED TERM FOR THE DEFINITION.

Report legal or equitable ownership in excess of \$5,000 [?](#) fair market value, or from which income of more than \$5,000 was derived during the preceding calendar year in Categories A,B, and C. DO NOT REPORT: [?](#) Time or demand deposits, e.g., checking or savings accounts, or [?](#) debt instruments with a fixed yield unless convertible to an [?](#) equity instrument, e.g., US Savings Bonds, Certificates of Deposit, Money Market Funds.

Section 1 - A

A. [?](#) Instrument of Ownership: Name, instrument and nature of ownership, includes: 401K, 457(b), deferred compensation, mutual funds, IRA.

ADD ITEM

NONE

Section 1 - B

B. [?](#) Business Enterprise: Name, nature of ownership and [?](#) position of management e.g. JW Foods, partnership, director.

ADD ITEM

NONE

Section 1 - C

C. [?](#) Professional Organization (name, address, type of practice (do not identify clients) & position of management e.g., ABC Law Firm, 123 Public Rd Dover, DE, legal services, partner)

ADD ITEM

NONE

Fill out Sections 1, 2 & 3. Some sections have multiple parts. Each section requires an entry OR you should select 'NONE'. If you need help deciding what information to report—refer to our [FAQs](#) or call 739-2399.



State of Delaware

B. Any [capital gain](#) exceeding \$1,000 from a single source other than the sale of a residence occupied by the public officer.

Source

None.

C. Any [reimbursement for expenditure](#) exceeding \$1,000 from a single source.

Source

None.

D. Any [Honoraria](#).

Source

None.

E. Any [gift](#) with a value in excess of \$250 from any person. Identify the amount of each gift.

Gift Type	Source	Amount
Others	None.	0

Submit

I HEREBY CERTIFY that I have read the foregoing report, and that to the best of my knowledge and belief, it is true, correct, and complete. I further certify that I have not and will not hereafter transfer any assets, interests or property while retaining an equitable interest therein for the purpose of concealing said assets, interests or property from disclosure.

EDIT

SUBMIT

Your report will not be submitted until you check the certification box and then click the green 'SUBMIT' button.



Finished