

Login Instructions for Existing Non-State Employee Public Officers

If you have an email address that does not end with @delaware.gov, follow these instructions to sign into the PIRS (Public Integrity Reporting System) application.

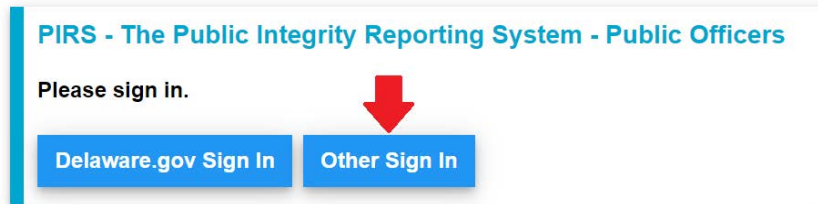
1. Begin by going to <https://pirs.delaware.gov>

The screenshot shows the homepage of the Public Integrity Reporting System (PIRS) on the Delaware.gov website. The header includes the Delaware.gov logo, navigation links for Agencies, News, Topics, and Contact, and the PIRS title. Below the header is a 'Welcome' section with the Public Integrity Commission logo and a description of the PIRS database. Two login buttons are visible: 'Lobbyist Log In' and 'Public Officer Log In'. Below these are four main content boxes: 'Employers' (Explore Employers, Download Employer Data), 'Lobbyists' (Explore Lobbyists, Download Lobbyist Data), 'Lobbying Activity' (Download Lobbying Activity GA 151 PDF, Download Lobbying Activity GA 151 CSV), and 'More Resources' (FOIA Requests, Search Bills at Legislative Hall, Public Officers Financial Disclosures FAQ, Lobbyists FAQ). The footer features the Delaware.gov logo.

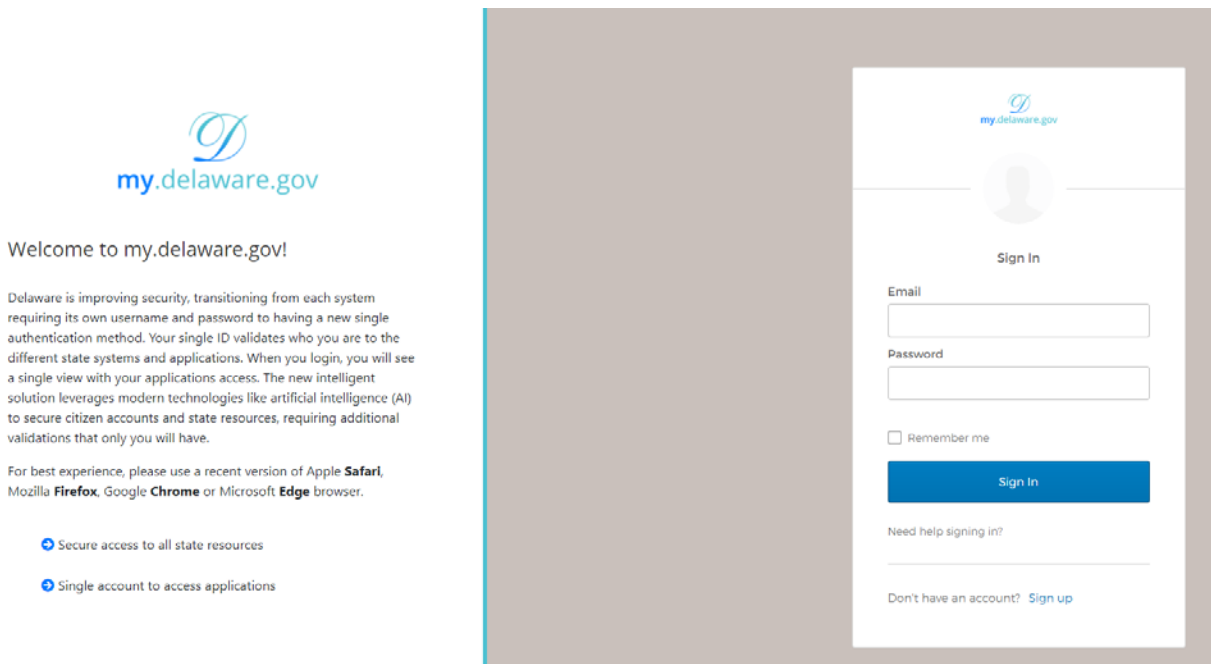
2. Click on the Public Officer Login Button

This annotated screenshot of the PIRS website highlights the 'Public Officer Log In' button. A red arrow points directly to this button. Below the main content area, two larger blue buttons are shown: 'Employers' and 'Lobbyists'. The 'Public Officer Log In' button is positioned between the 'Lobbyist Log In' button and the 'Lobbyists' button.

3. The Login Page will display. Click on the “Delaware.gov Sign In” button



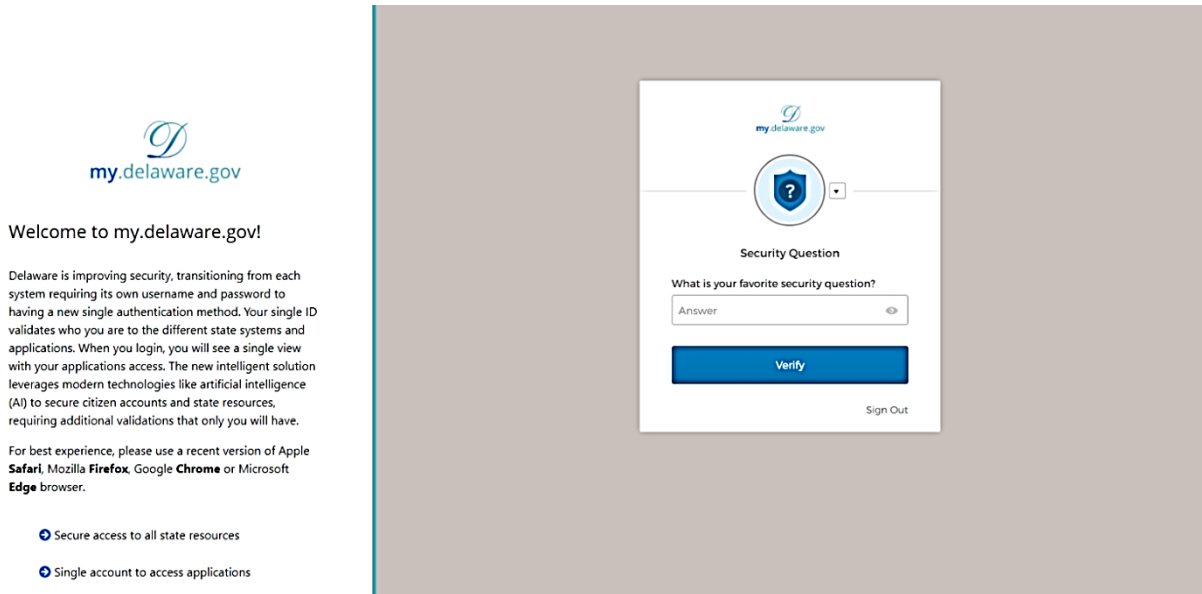
4. You will be taken to your My.Delaware.Gov sign-in page similar to the one below



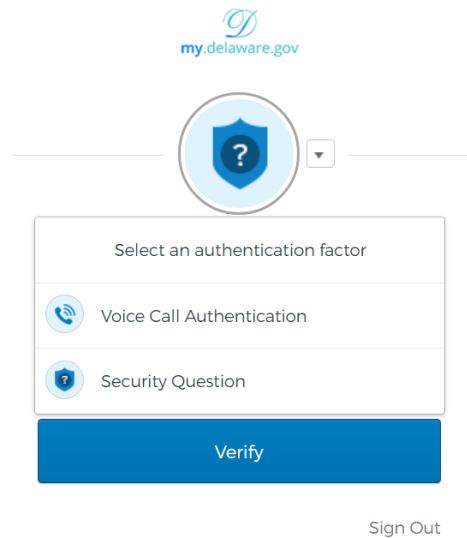
5. Enter the Email and Password with which you registered and click on the Sign In button.

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6. You will progress to the Multi Factor Authentication page similar to the one below



7. Complete the authentication method and click on the Verify button to proceed to PIRS. If you would like to use a different authentication method than the one displayed, click on the down arrow next to the round circle and select a different method you set up.



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8. After completing the verification, the PIRS application's Financial Disclosures list screen will be displayed.

The screenshot shows the PIRS application interface. At the top, there is a blue header with the PIRS logo and the text "Public Integrity Reporting System". To the right of the header, the user's email "PublicOfficer@gmail.com" and links for "Help" and "Logout" are visible. Below the header, there is a navigation bar with "Profile" and "Disclosures" options. The main content area is titled "Financial Disclosures". On the left, there is a "Filter" input field. On the right, the user's name "John PublicOfficer" and ID "Public Officer Id #1003624" are displayed. Below this is a table with the following columns: "Year", "Status", "Date Filed", "Filed By", and "Actions". The table contains one row for the year "2020" with a status of "Due" and an action link labeled "Start". At the bottom right of the table, there is a pagination control showing "Items per page: 20" and "1 - 1 of 1" with navigation arrows.

Year ↓	Status	Date Filed	Filed By	Actions
2020	Due			Start

Items per page: 20 1 - 1 of 1 |< < > >|